Application Instruction for NCCU-iHouse Students' Area

Office of International Cooperation

NCCU OIC

Go to https://ihouse.nccu.edu.tw

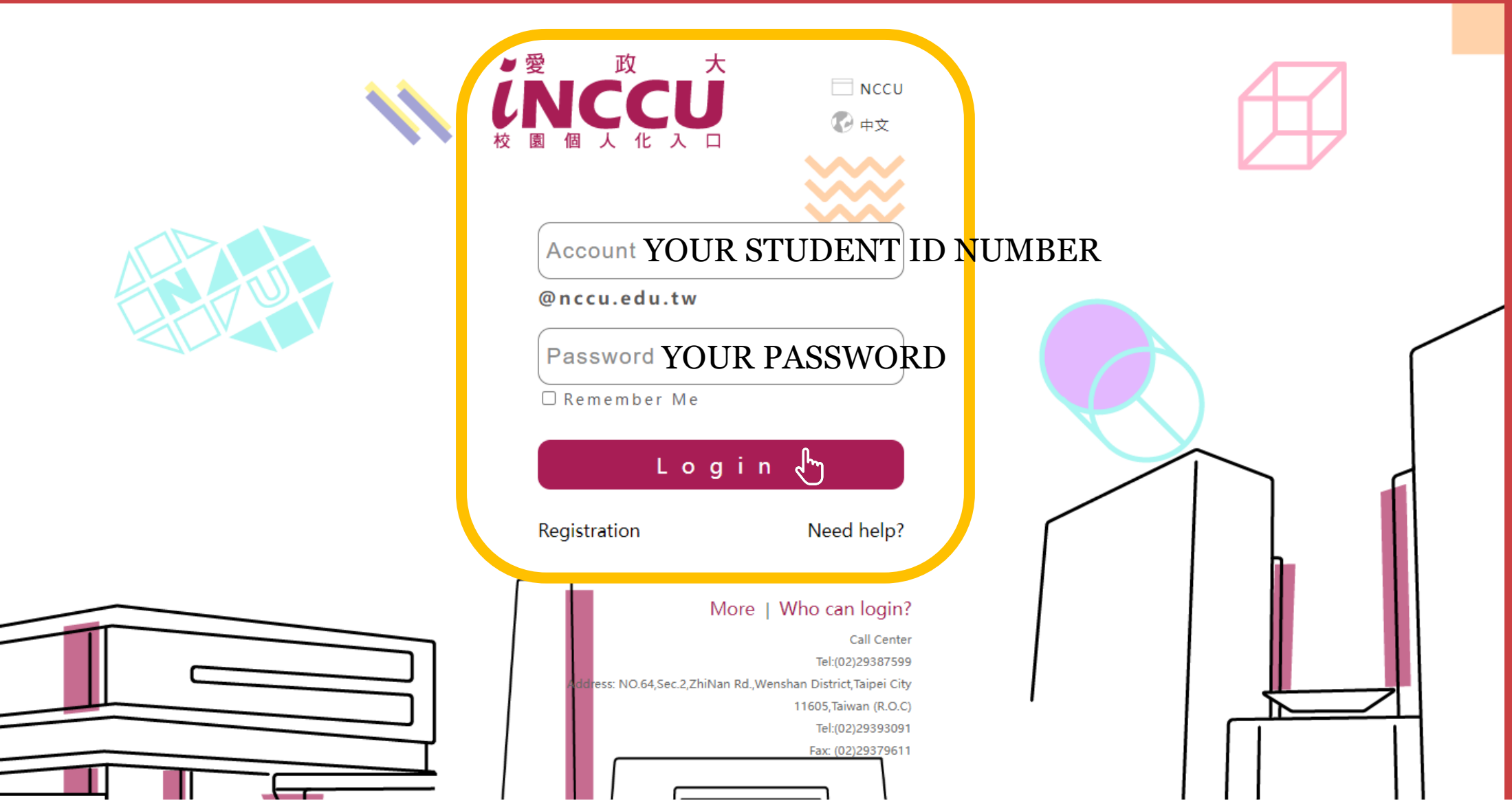
01

Filling in the Online Application Form

For Current Students Only >>

LOGIN – iNCCU Account – Application Form

LOGIN – iNCCU Account – Application Form



LOGIN – iNCCU Account – Application Form

LOGIN – iNCCU Account – Application Form

Accommodation Application Form

I. Application Period and Eligibility

1. Application Period: November 27th (Mon.), 2023 - 5:00 pm on December 8th (Fri.), 2023. Late applications will not be accepted.
2. Eligibility and Priority: Exchange Students, Visiting Students, Degree-seeking Students and Short-term Research Students(including Chinese Language Center Students).
3. Result Declaration Date: December 15th (Fri.), 2023.

II. Housing Period, Room Types, and Housing Fees

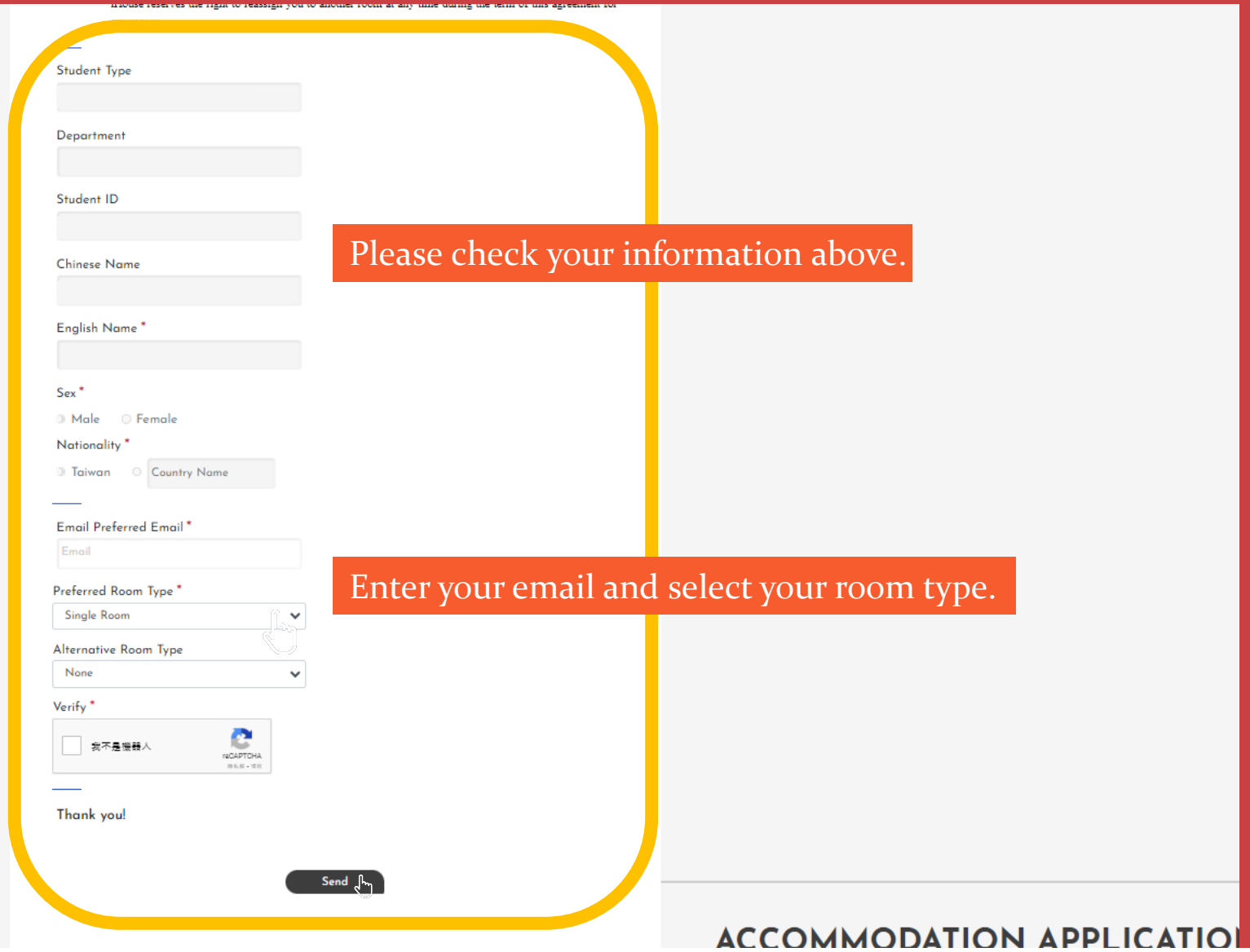
1. Housing Period: February 5th (Mon.), 2024 - June 26th (Wed.), 2024.
2. Photos of iHouse: https://oic.nccu.edu.tw/Post/467
3. Housing Fees:
   a. For Degree and Exchange Students (Fees are calculated by SEMESTER)
      a. Single Room: NT$58,500 per semester per person.
      b. Double Room: NT$38,250 per semester per person.
   b. For Visiting and Short-term Research Students (Fees are calculated by MONTH)
      a. Single Room: NT$13,000 per month per person.
      b. Double Room: NT$8,500 per month per person.

III. Application Process

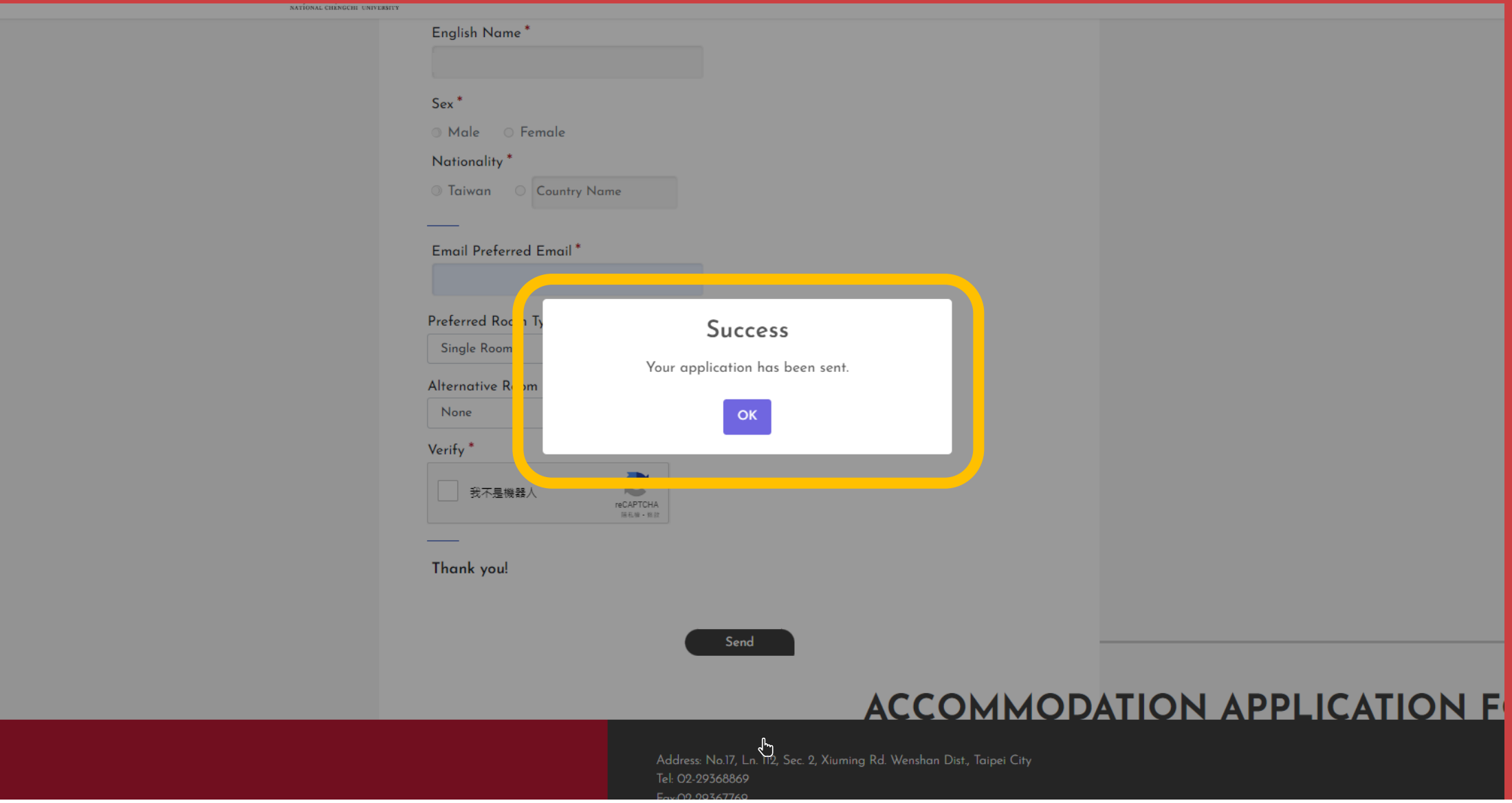
1. Current students could apply online with the student ID number.
2. For new coming exchange students at university level in the spring semester 2024, Office of International Cooperation will assist with the applications.
3. For the other applicants, please turn to the person (or any relevant institute) in charge of your study at NCCU.

Please read this important notice carefully.

LOGIN – iNCCU Account – Application Form



LOGIN – iNCCU Account – Application Form



02

Check the Application Status and Result

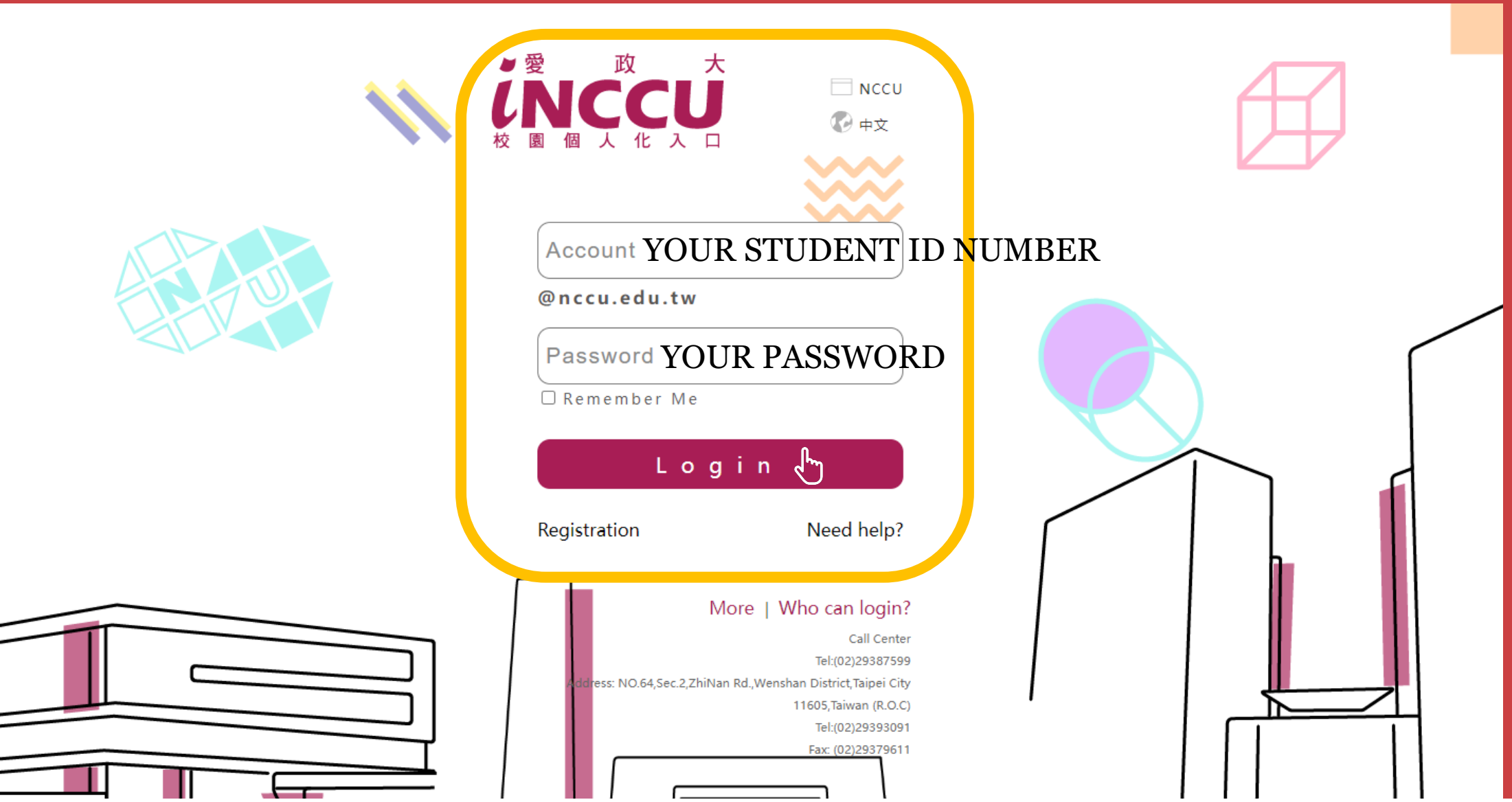
For All Applicants >>

CURRENT STUDENTS

LOGIN – iNCCU Account – Apply List

CURRENT STUDENTS

LOGIN – iNCCU Account – Apply List



CURRENT STUDENTS

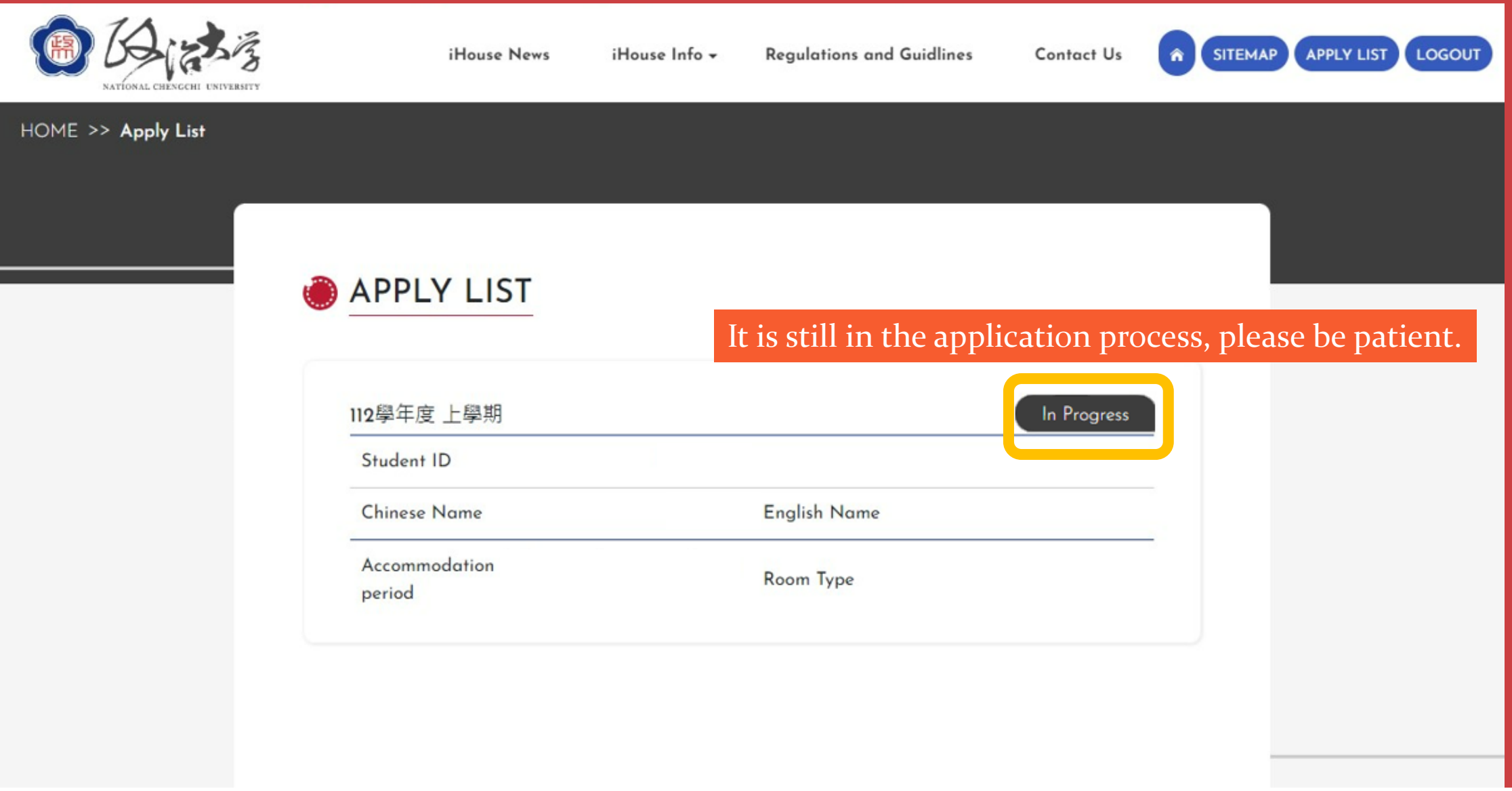
LOGIN – iNCCU Account – Apply List

This is the only way for current students to check the application status.

This button is not functional for current students. If you are a current student, please log into your iNCCU account.

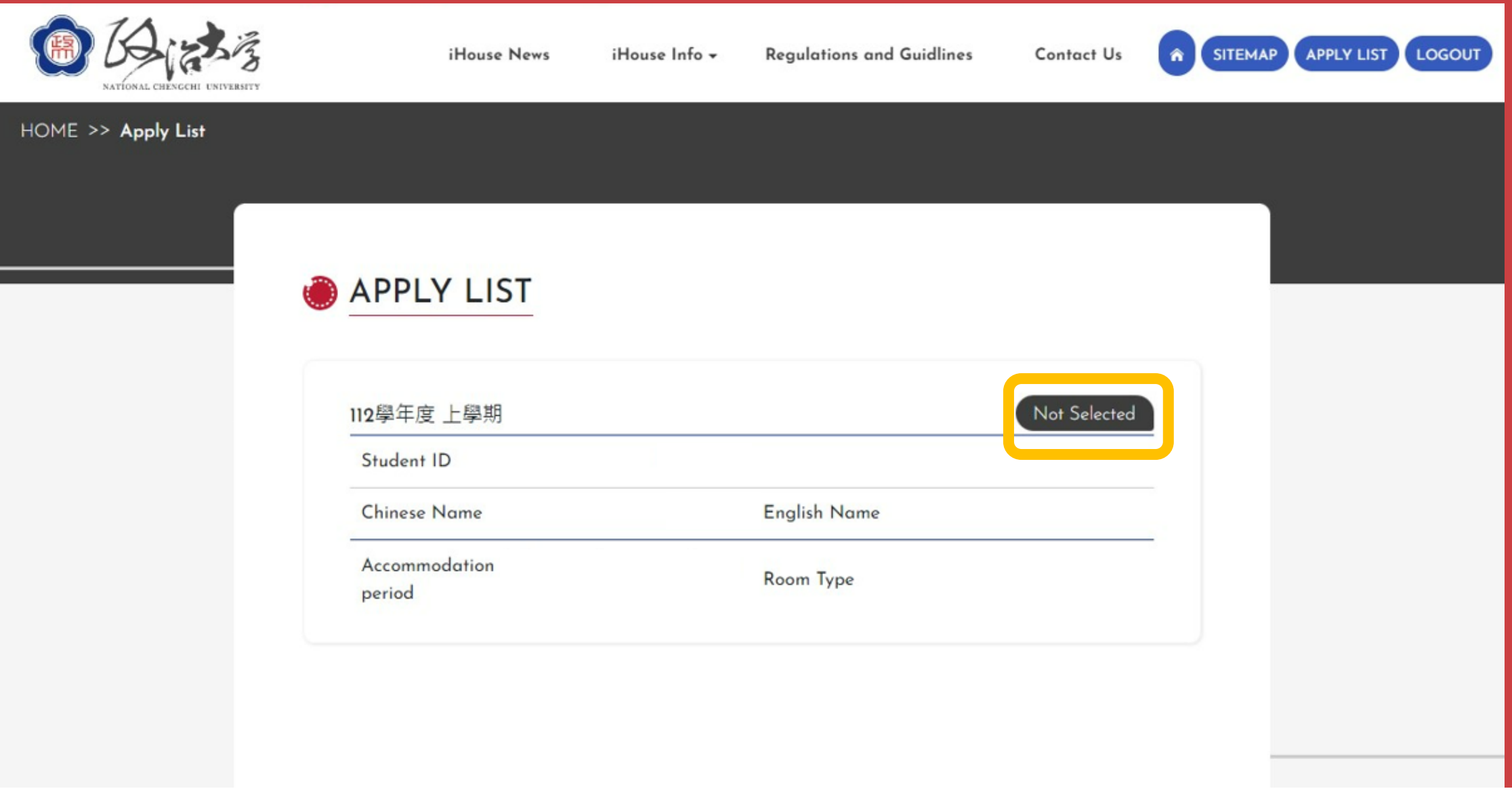
In Process

CURRENT STUDENTS



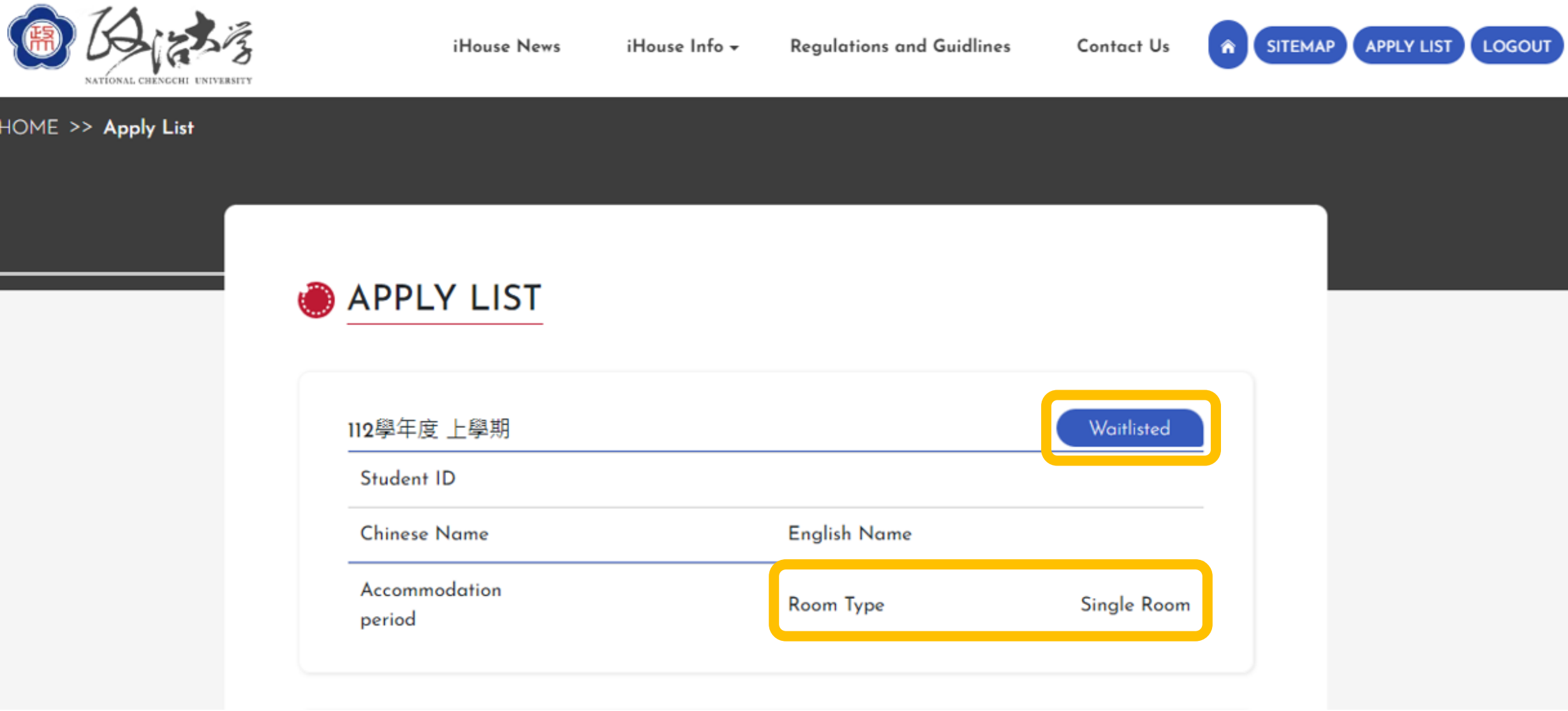
NOT SELECTED

CURRENT STUDENTS



WAITLISTED

CURRENT STUDENTS



SELECTED – Make Confirmation

CURRENT STUDENTS

HOME >> Apply List

APPLY LIST

112學年度 下學期 Selected

Student ID

Chinese Name | English Name

Accommodation period | Room Type | Single Room

付款金額

Detail

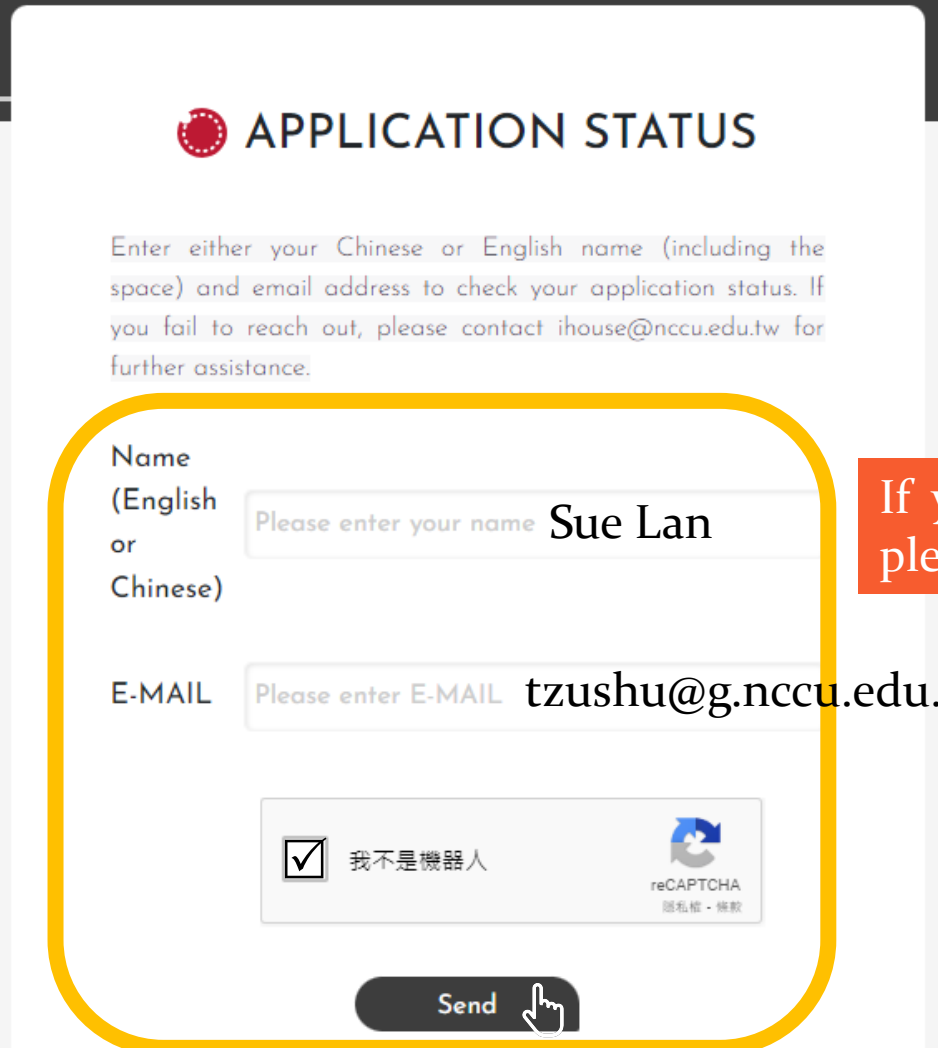
Application Status – Name and Email Address

NEW STUDENTS

This button is not functional for current students. If you are a current student, please log into your iNCCU account. For more details, please refer to the previous session.

Application Status – Name and Email Address

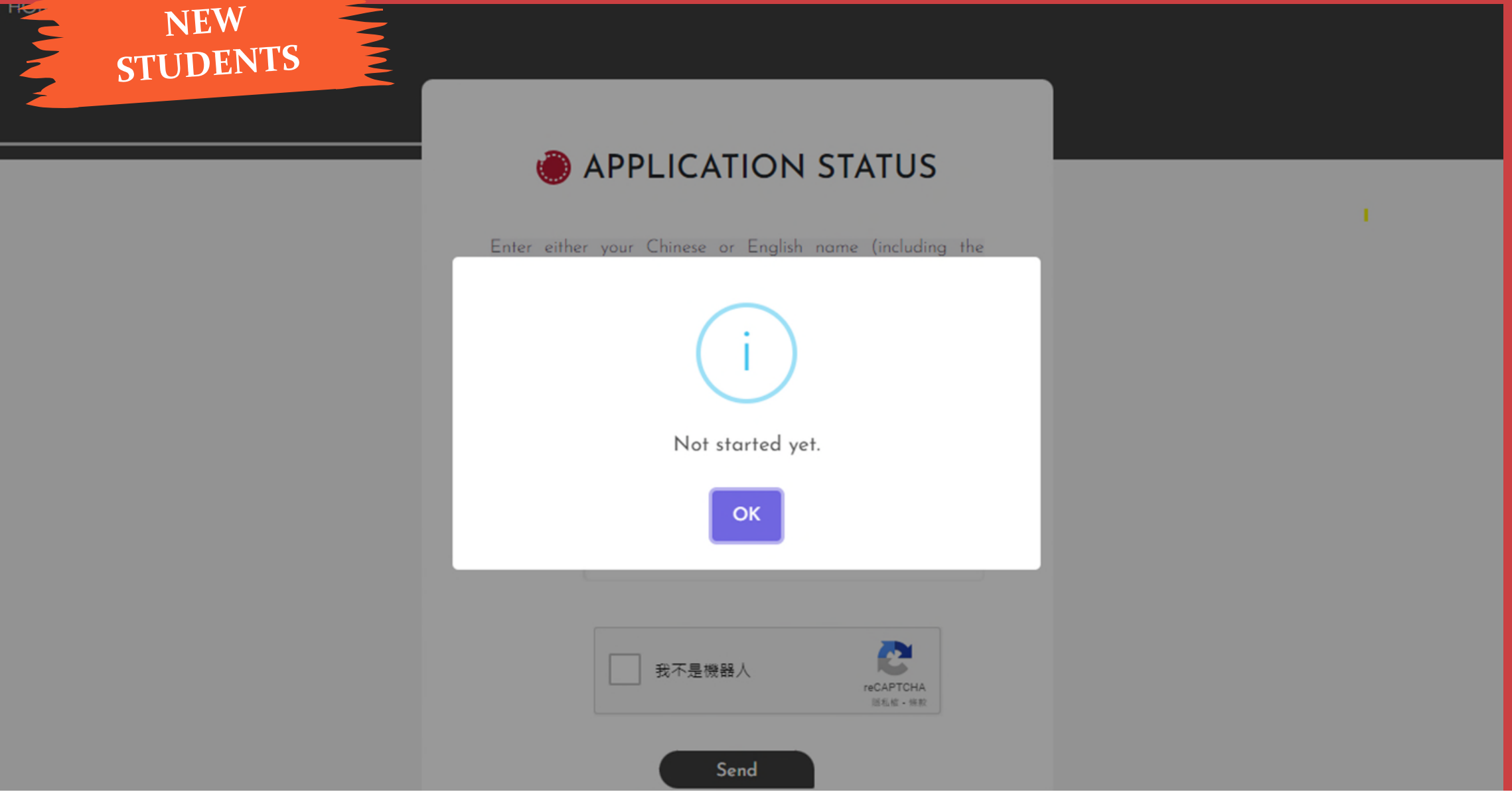
NEW STUDENTS



If you are not sure about this information, please contact NCCU-iHouse for assistance.

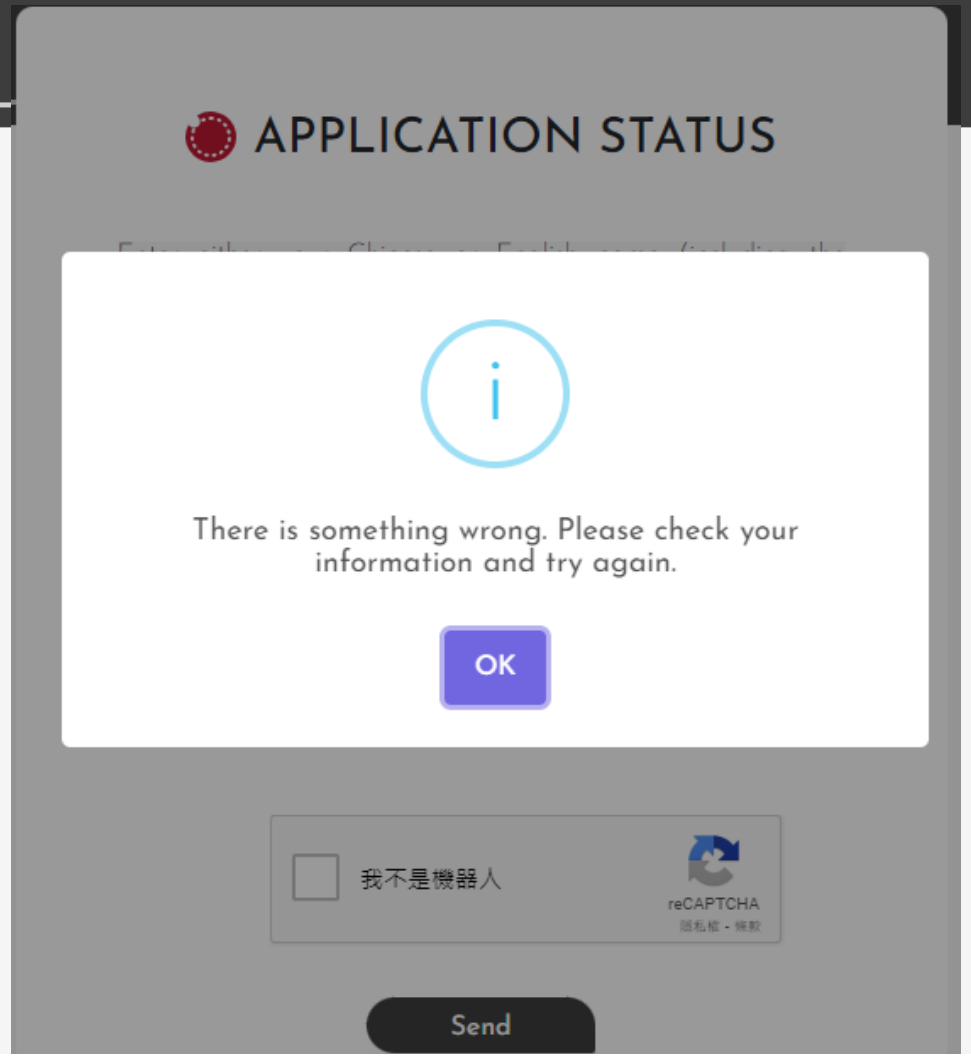
Not Started Yet – in process now

NEW STUDENTS



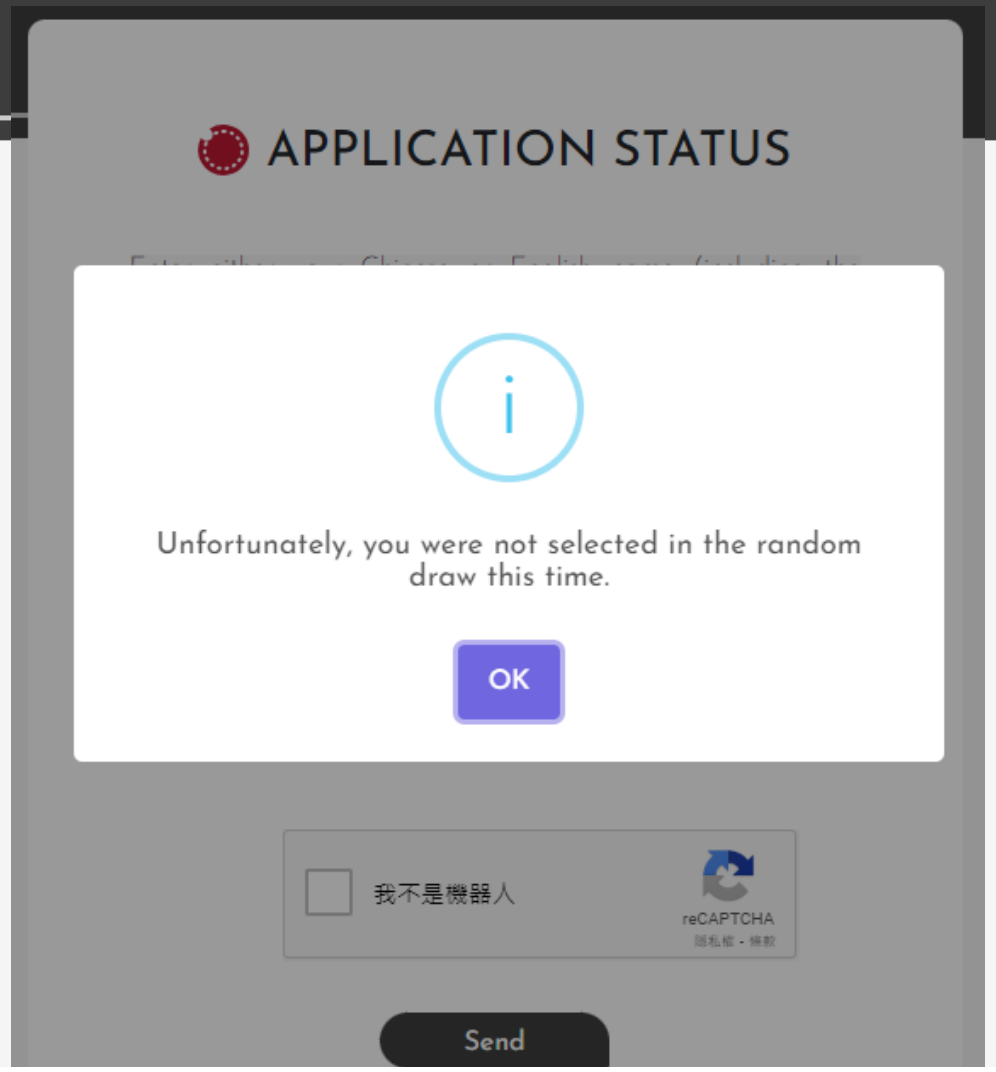
Wrong Information – Try Again

NEW STUDENTS



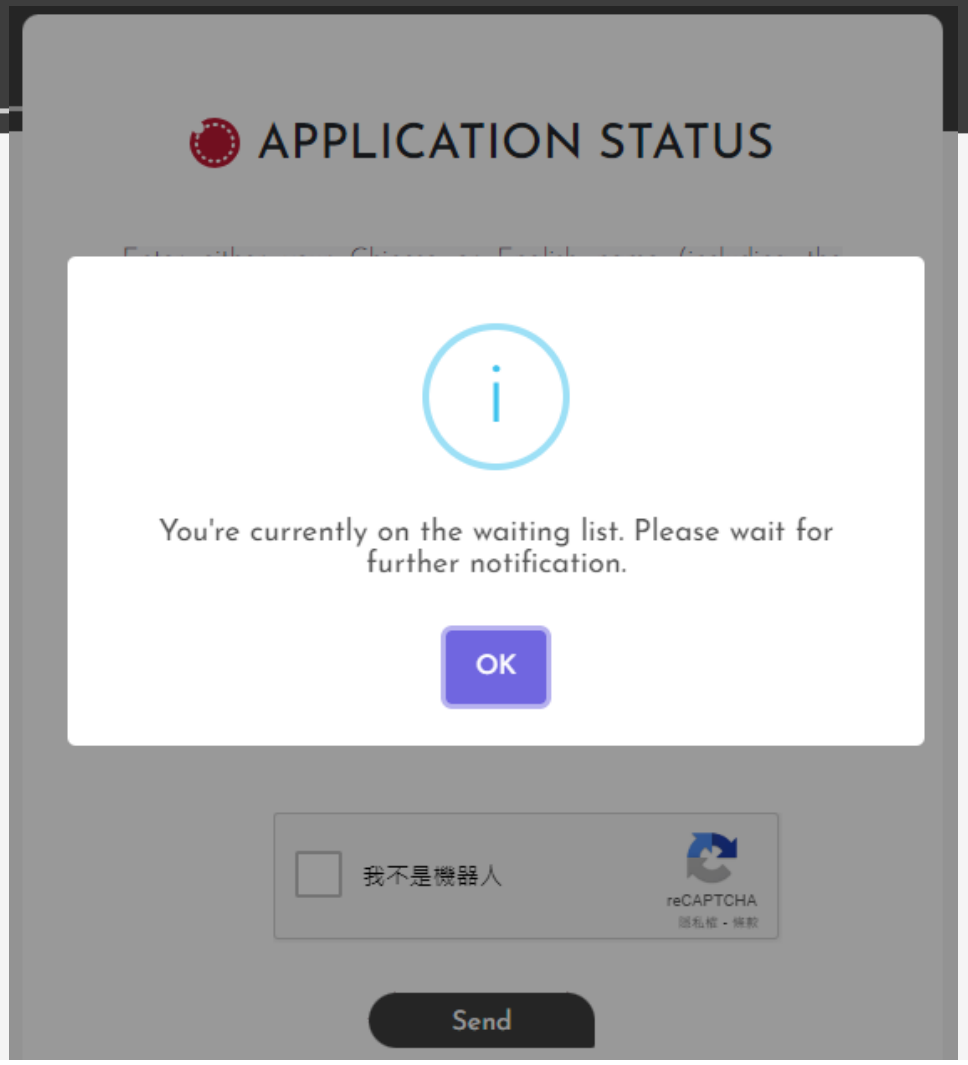
NOT SELECTED

NEW STUDENTS



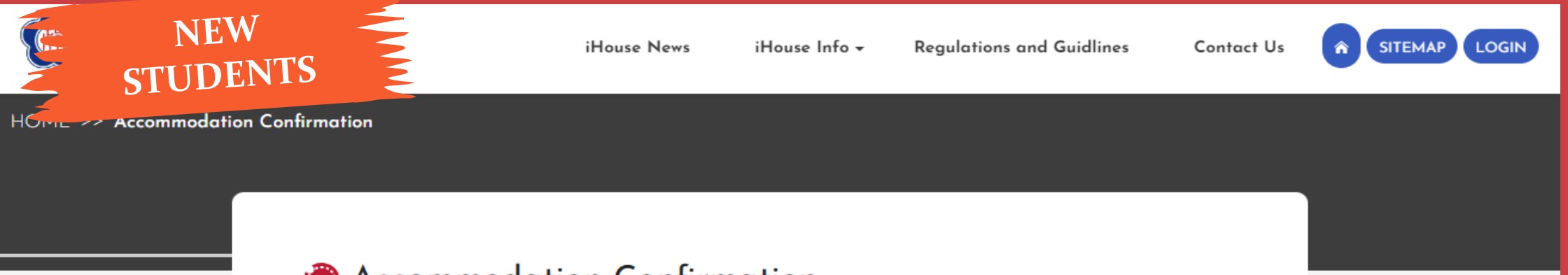
WAITLISTED – Wait for further notification

NEW STUDENTS



SELECTED – Make Confirmation

NEW STUDENTS



Accommodation Confirmation

Dear Students,

Students on the approval-list are required to complete the online confirmation. The confirmation process includes filling out the online confirmation form, your precise arrival date and making payment of the deposit before the deadline. Please read the following information carefully before filling out the accommodation confirmation form.

Important Notice

1. The confirmation process includes filling out the online confirmation form, providing your estimated check-in date, and making the deposit payment. Payment made after deadline will not be accepted, and your room reservation will be automatically cancelled.

2. You can pay the deposit online using your credit card or make the payment at the

03

Waiting Process

For Waitlisted Students >>

Wait for Approval Email

NCCU-iHouse Accommodation Approval Email – Spring Semester 2024 Inbox × iHOUSE ×

NCCU-iHouse Team
to me

Tue, Nov 14, 10:26 AM (1 day ago)

Dear Studetns,

Welcome to National Chengchi University International House (NCCU-iHouse), where we hope you will have one of the best experiences of your life. NCCU-iHouse is especially designed to offer students high-quality housing, and we appreciate your choice in selecting us.

You are approved to stay at NCCU
iHouse website. Current students
further instructions, please refer t

We kindly request you to bear in
precise arrival date, and making t

If someone fails to confirm online in time, you still have a chance to stay at NCCU-iHouse this semester. Once spots are released, students on the waitlist will receive approval emails in order. Confirm your reservation on the NCCU-iHouse website as explained in the next section.

Should you have any questions, please contact us as soon as possible. Your cooperation is greatly appreciated.

Sincerely yours,

NCCU-iHouse and Office of International Cooperation

NCCU-iHouse Email: ihouse@nccu.edu.tw

NCCU-iHouse Tel: +886-2-29368869#9

NCCU-iHouse Fax: +886-2-29367769

04

Confirm Reservation

For Selected Students >>

Confirm Reservation

NCCU-iHouse & Office of International Cooperation

Assigned room type

Your Room Type

Deposit Deposit Amount

Confirmation deadline

Confirmation after the deadline won't be accepted.

Accommodation period

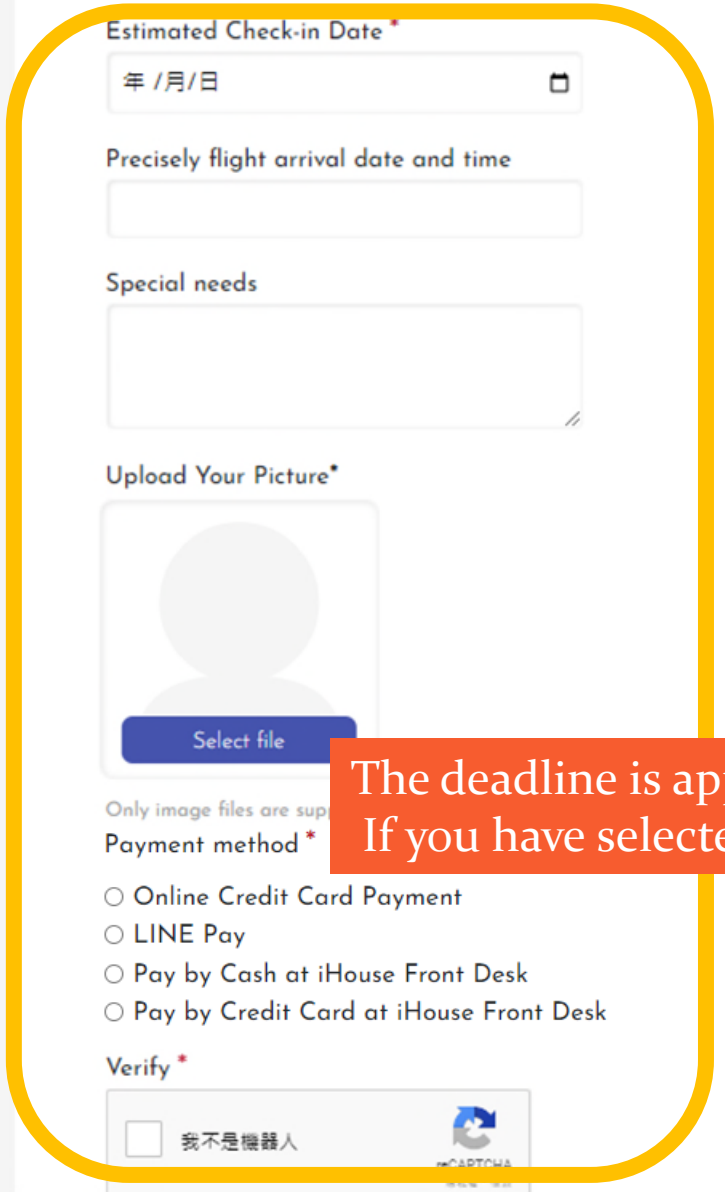
Check-in and Check-out Date

Confirm reservation *

○ YES ○ NO

APPLICATIO

Confirm Reservation - YES



The deadline is applicable to these four payment methods.
If you have selected the wrong one, please contact NCCU-iHouse.

Confirmed – Pay by Online Credit Card

請輸入您的信用卡資料(Please enter your Credit Card Information):

特約商店(Merchant) 聯卡測試特店

訂單編號(Order Number) IH638355805729151182

交易日期(Trans. Date) 20231114

交易金額(Trans. Amount)

信用卡卡號(Card Number)*

有效期限(Expiration Date)* 01 月(Month) 23 年(Year)

卡片背面後三碼
DFS請輸入卡片背後三-四位之檢查碼
The last 3-4 digit number on or next to the signature panel

確認付款(Confirm) 清除(Clear)

This amount is only for deposit. The remain balance for the housing fee will be charged when you check into NCCU-iHouse.

Confirmed – Pay at NCCU-iHouse Front Desk

NCCU-iHouse & Office of International Cooperation

Confirmation deadline

Accommodation period

Payment Status

Pending – Not complete the deposit payment yet
Already Paid – Completed the deposit payment
Canceled – Fail to complete the deposit payment in time

Confirm reservation *
YES

Estimated Check-in Date *

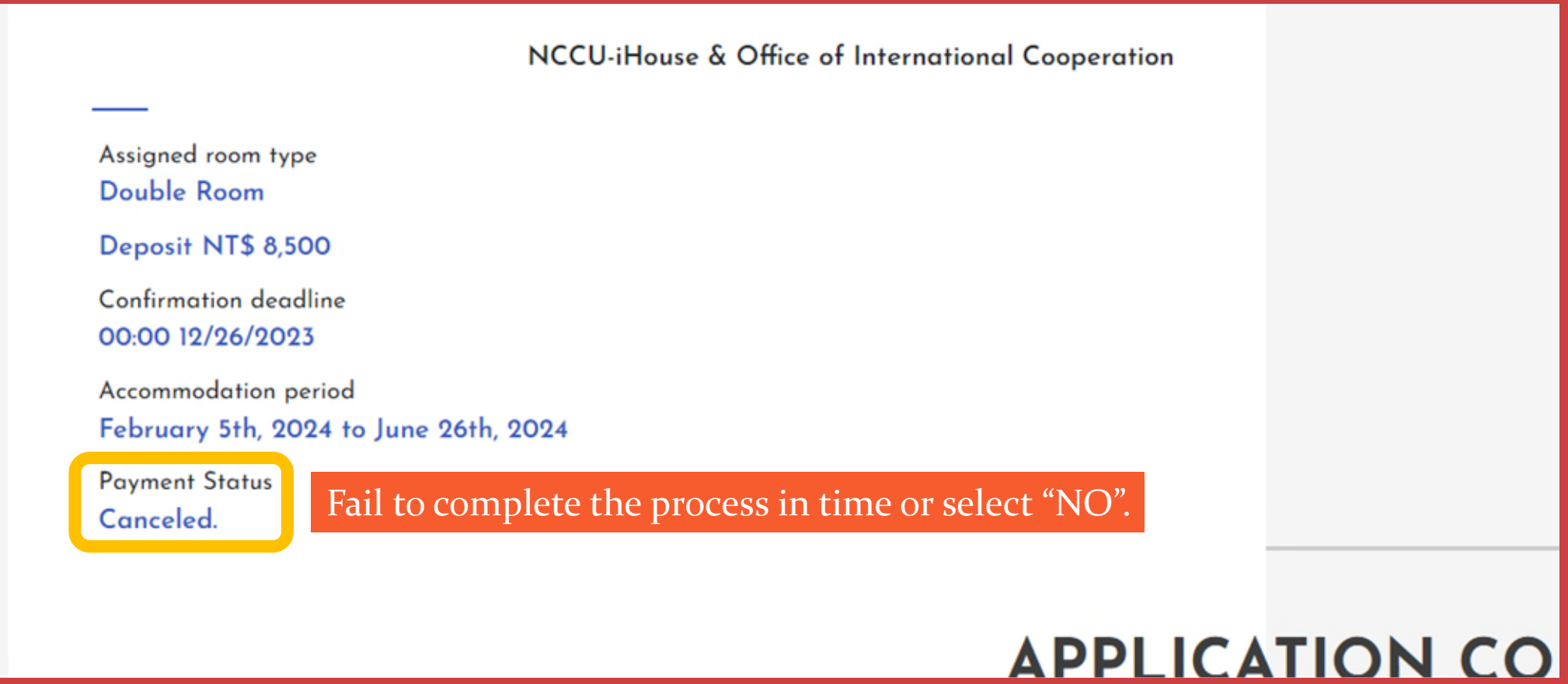
Precisely flight arrival date and time

Special needs

Upload Your Picture*

Payment method *
Pay by Cash at iHouse Front Desk

Confirm Reservation – CANCELED



If you successfully complete the online confirmation process, including the deposit payment, you will receive an email containing orientation details **after** the deadline. Please be patient while awaiting information about the final examination. Thank you!

05

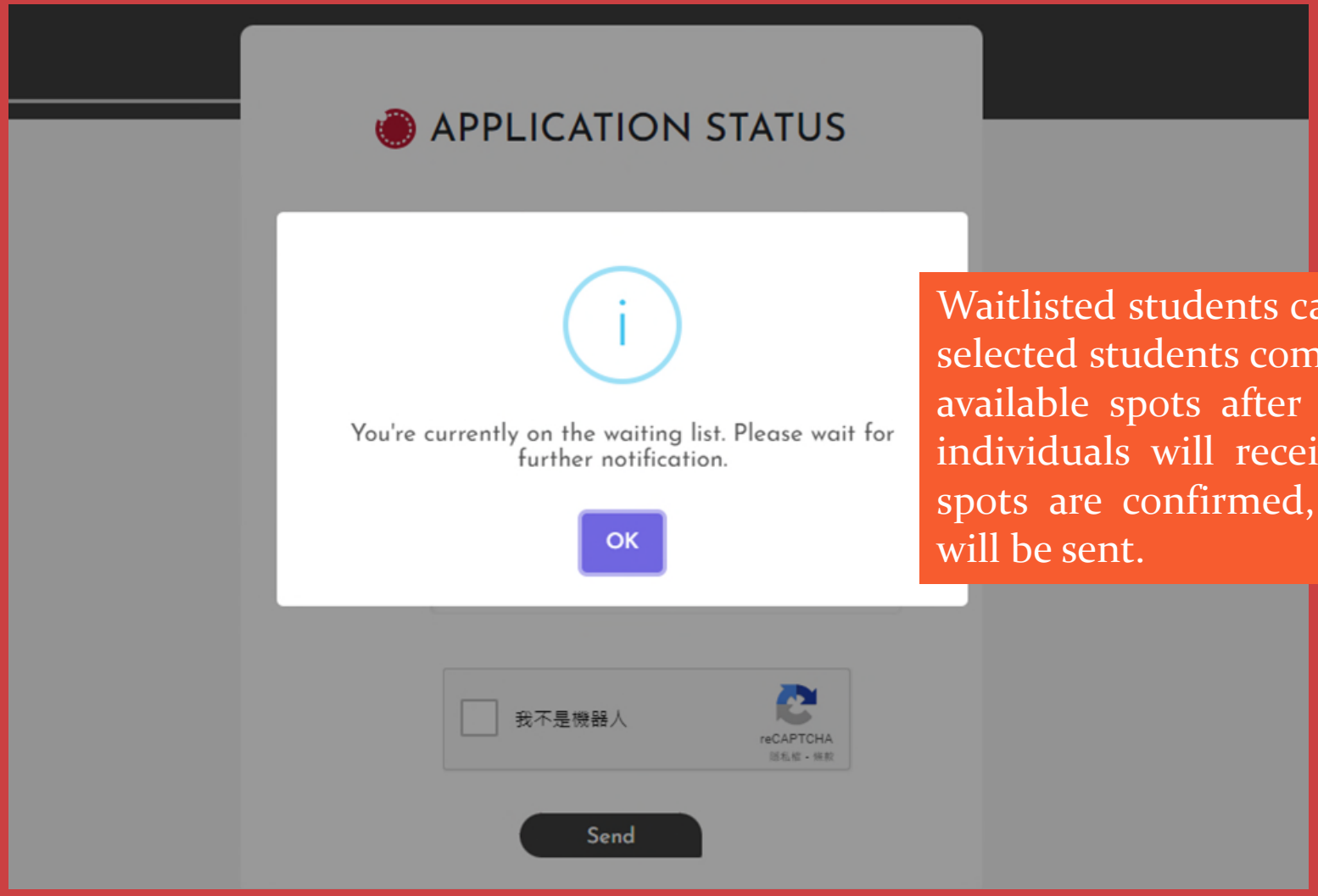
Frequently Asked Questions

For All Students >>

Not Receive the Outcome Email

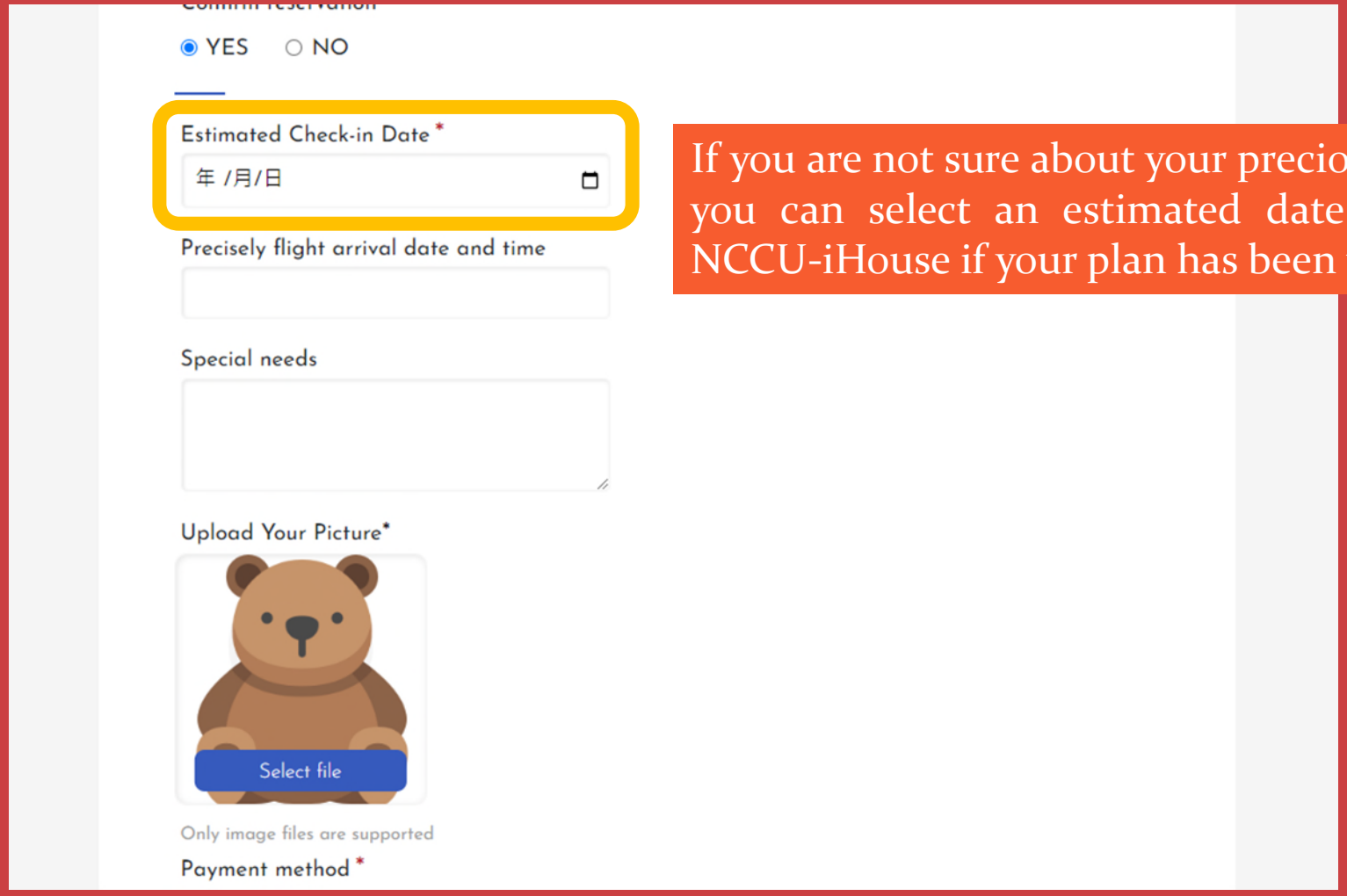
You can check your application status by clicking on “Application Status” and entering your name and email. For current students, please log into your iNCCU account to check.

Approval Email for Waitlisted Students



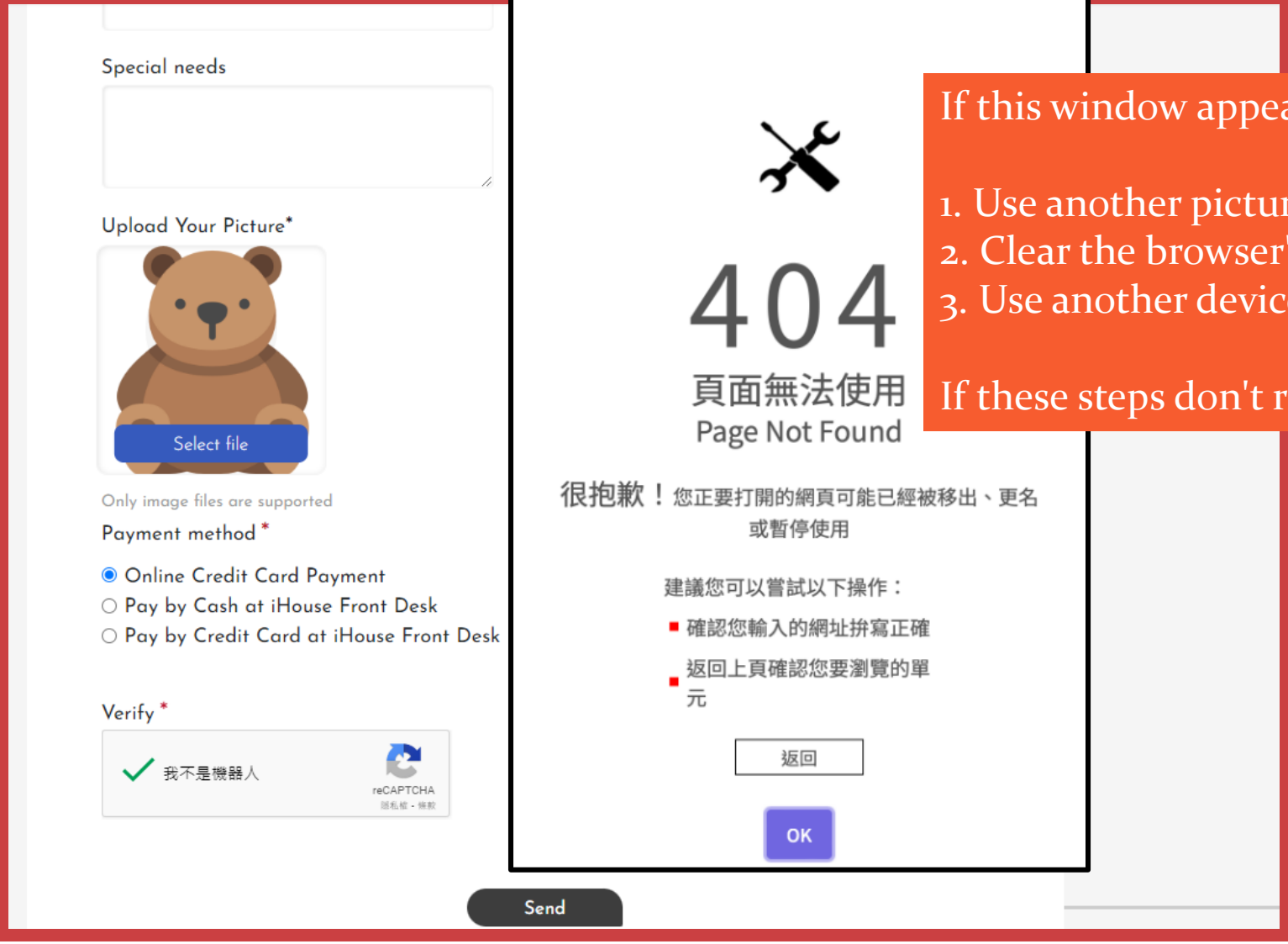
Waitlisted students can only await confirmation as selected students complete the process. If there are available spots after the initial round, waitlisted individuals will receive an approval email. If all spots are confirmed, no further approval emails will be sent.

Not Sure About the Check-in Date



If you are not sure about your precious arrival date, you can select an estimated date. Please email NCCU-iHouse if your plan has been updated.

Error Window

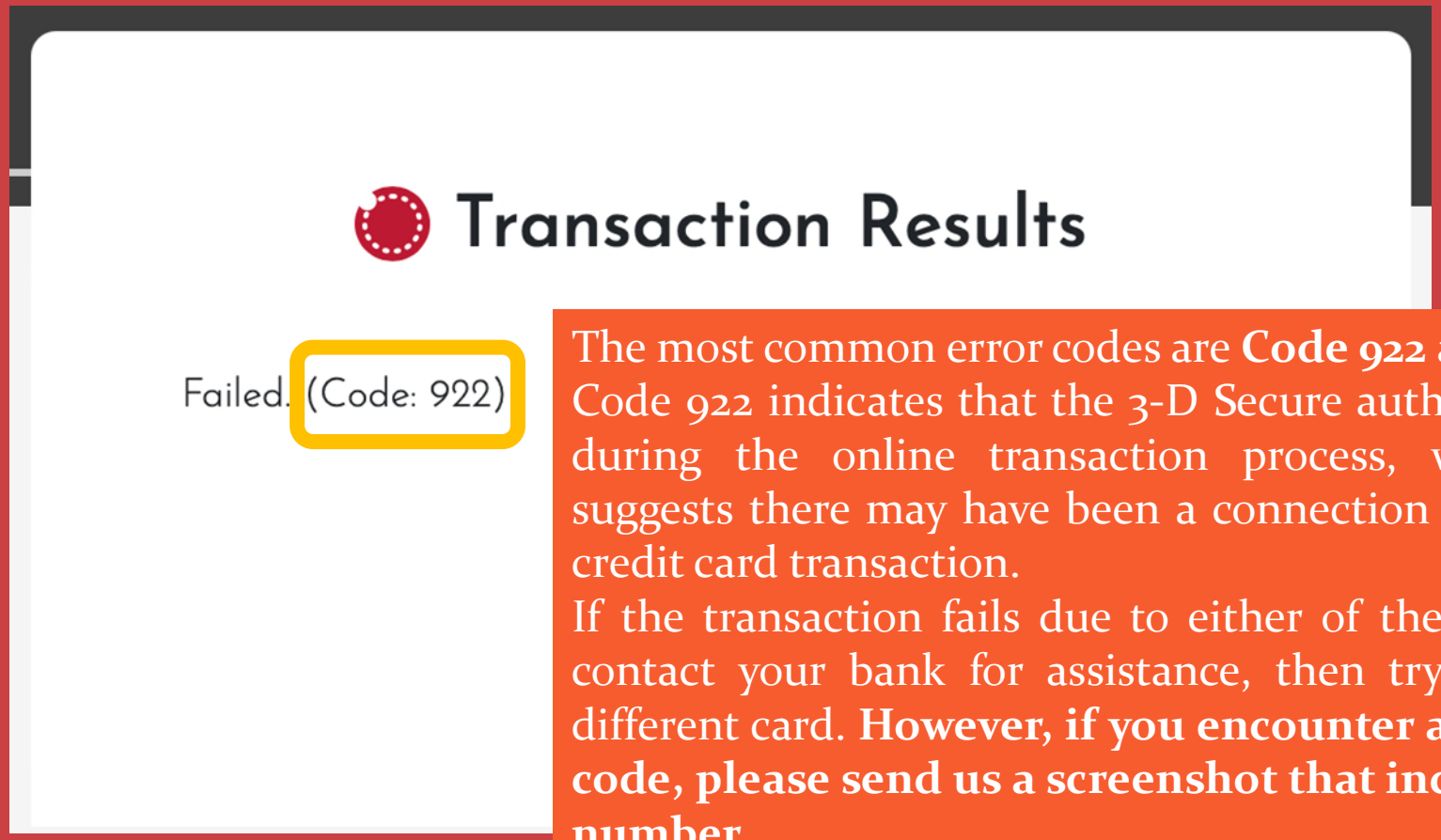


If this window appears, please try the following:

1. Use another picture with a size less than 5 MB.
2. Clear the browser's cookies.
3. Use another device with a different IP.

If these steps don't resolve the issue, please email NCCU-iHouse.

Transaction Failed



The most common error codes are **Code 922** and **Code 919**. Code 922 indicates that the 3-D Secure authentication failed during the online transaction process, while Code 919 suggests there may have been a connection issue during the credit card transaction.

If the transaction fails due to either of these errors, please contact your bank for assistance, then try again or use a different card. **However, if you encounter a different error code, please send us a screenshot that includes the error number.**

Check My Confirmation and Payment Status

NCCU-iHouse & Office of International Cooperation

Assigned room type

Confirmation deadline

Accommodation period

Payment Status
Already paid.

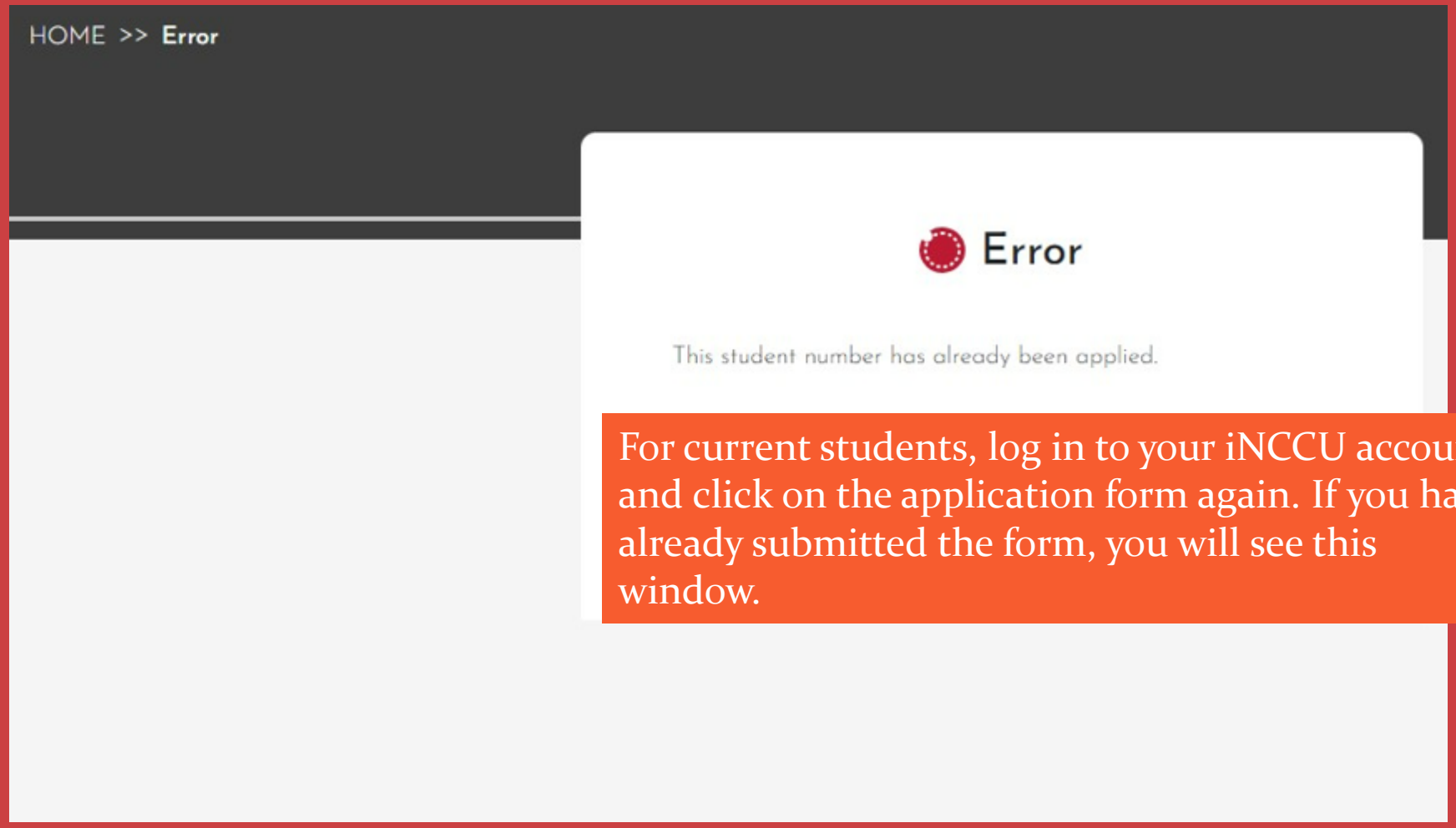
Confirm reservation *
YES

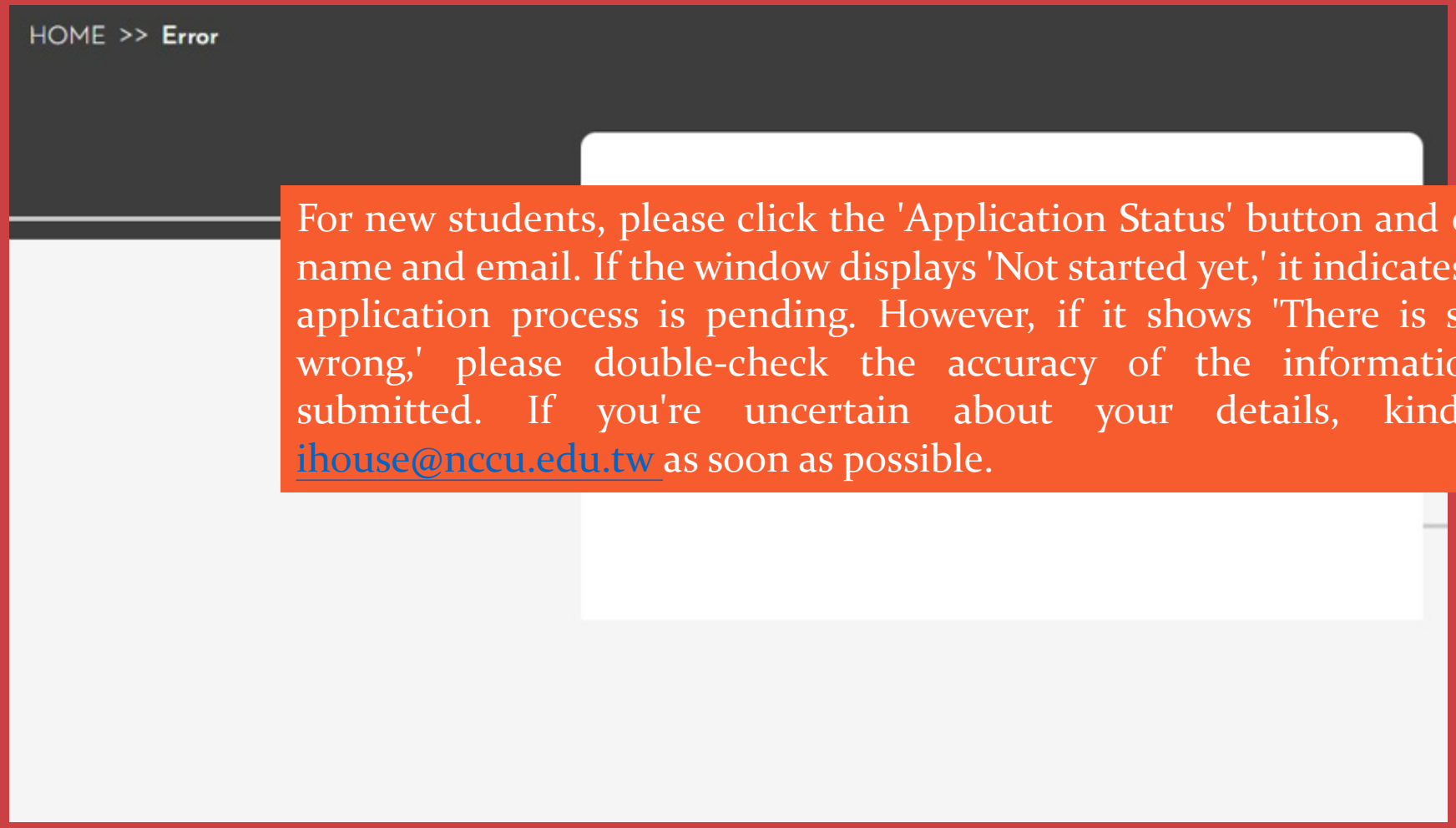
Please access to the confirmation page and check the highlighted area. If your confirmation reservation is Yes and payment status is Already paid, you have successfully to secure your spot in NCCU-iHouse.
See you soon in NCCU!

Receiving a Warning Message

This image is just a reminder about possible spam. You can click the button below to close it. It is not related to anything else.

How do I know I've applied successfully?



For current students, log in to your iNCCU account and click on the application form again. If you have already submitted the form, you will see this window.

How do I know I’ve applied successfully?